

### ***D2.1.1. Training packages for HEIs: How to go through the process of self-assessment***

#### **Part: Guidelines for selecting trainers and trainees**

The Training Package will contribute to enhancing the self and shared perception about HEIs current positioning and awareness about the latent potential for HEIs to play a pivotal role in regional development strategies.

#### **Task D2.2.Implementing the training course**

The following rules for the selection of the trainers and trainees are recommended to RE-ACT project partners:

##### **Trainers**

- Number: 3
- Requirements:
  - Trainer A: HEInnovate expert (each RE-ACT partner university has one in the project team)
  - Trainer B: a person experienced in RIS
  - Trainer C: a person familiar with HEInnovate for RIS

##### **Trainees**

- Number: 15 persons from 4 different HEIs in the region
  - If the number of HEIs in the region is lower, their profile is not fitting RIS3 or cannot participate –national level applies
- Requirements:
  - Top management of university/faculty (rector, vice-rectors, deans, vice-deans) – current or former
  - Professors/Teachers per Faculty (e.g. Heads of Department, members of university/faculty Academic and Scientific Bodies preferably involved in management/administration) - current or former
  - Researchers per Faculty (preferably involved in management/administration or university/faculty Academic and Scientific Bodies) - current or former
  - Heads of HEI Centres
  - Professional and support staff (e.g. Science park Career Advisors/Technology Transfer Office/Administrative offices/IT support/Financial departments) on University or faculty level - current or former
  - Persons working at education administration and/or units directly governed by the Rector/Dean
- The selection criteria for trainees:
  - The current or previous experience with HEI administration or management
  - Current or previous involvement in HEI strategic management
  - Number of years in functions
  - Knowledge or experience of HEI management
  - Interest in HEI management and RIS